

BAYAWAN WATER DISTRICT
Lot 1 Block N Gaspar Vicente Subdivision
Villareal, Bayawan City, Negros Oriental 6221

ANNUAL PROCUREMENT PLAN FOR 2016
SUMMARY

CATEGORY	PMO / END-USER	APPROVED BUDGET FOR THE CONTRACT (ABC)	PROCUREMENT ACTIVITY										REMARKS	
			Pre-Procurement	Advertisement	Pre-Bid Conference	Submission / Opening of Bids	Bid Evaluation	Post - Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance / Turnover
CAPITAL EXPENDITURES														
1	Plant, Bldg & Structures	Various Department	360,000.00	1st to 4th Quarter										
2	Bldgs & Other Structures / Pumping Plant Structure & Improvement/ Water Treatment Structure & Improvement	Various Department	540,000.00											
3	Office Equipment / IT Equipment / IT Software	Commercial / Administrative	700,000.00											
4	Laboratory Equipment	Various Department	300,000.00											
5	Land Transportation Equipment	Various Department	400,000.00											
6	Other Machinery & Equipment:													
	<i>Tools, shops & garage equipment</i>	Technical / Engineering	30,000.00											
	<i>Pumping Equipment</i>	Technical / Engineering	200,000.00											
7	Furniture and Fixtures	Various Department	70,000.00											
TOTAL BUDGET FOR CAPITAL EXPENDITURES			2,600,000.00											
OPERATIONAL EXPENDITURE														
1	Office Supplies			1st to 4th Quarter										
	<i>Common Computer Supplies / Consumables</i>	Commercial / Administrative	34,390.00											
	<i>Common Office Supplies</i>	Commercial / Administrative	114,070.00											
	<i>Common Office Equipment</i>	Commercial / Administrative	26,400.00											
2	Common Janitorial Supplies	Various Department	7,000.00											
TOTAL BUDGET FOR OPERATIONAL EXPENDITURE			181,860.00											

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			Pre-Procurement	Advertisement	Pre-Bid Conference	Submission / Opening of Bids	Bid Evaluation	Post - Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance / Turnover
MAINTENANCE EXPENDITURE														
1	Common Maintenance Supplies	Technical / Engineering	1,210,290.00	1st to 4th Quarter										
2	Chemical, Filtering and Lab Supplies	Technical / Engineering	1,205,000.00											
TOTAL BUDGET FOR MAINTENANCE EXPENDITURE			2,415,290.00											
TOTAL			5,197,150.00											

Prepared by:



ETHEL S. BRIONES
Procurement Assistant A

Recommending Approval:



ENGR. RENO JOHN S. TUALE
BAC Chairman



JEANA A. DY
BAC Member



RODOLFO P. PIOSCA, JR.
BAC Member




JOANNA LYNN R. TRAYVILLA
BAC Secretariat



LEO O. ESCOB
BAC Member

Approved by:



ALMA L. ABRASALDO
General Manager C

BAYAWAN WATER DISTRICT
Lot 1 Block N Gaspar Vicente Subdivision
Villareal, Bayawan City, Negros Oriental 6221

ANNUAL PROCUREMENT PLAN FOR 2016

ITEMS AND SPECIFICATION	QUANTITY	UNIT	PMO / END-USER	MODE OF PROCUREMENT	APPROVED BUDGET FOR THE CONTRACT (ABC)	PROCUREMENT ACTIVITY										REMARKS
						Pre-Procurement	Advertisement	Pre-Bid Conference	Submission / Opening of Bids	Bid Evaluation	Post - Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	
CAPITAL EXPENDITURES																
1. PLANT, BLDG AND STRUCTURES (203)																
1 Water Meters ½", ARAD	400	pc	Technical / Engineering	Small Value Procurement	360,000.00										1st to 4th Quarter	
Sub-Total					360,000.00	360,000.00										
2. BUILDINGS & OTHER STRUCTURES (204)																
1 Construction of Ali-is spring box	1	lumpsum	Technical / Engineering	Small Value Procurement	100,000.00										1st to 4th Quarter	
2 Construction of backwash tank	1	lumpsum	Technical / Engineering	Small Value Procurement	300,000.00											
3 Source Development at Manampa	1	lumpsum	Technical / Engineering	Small Value Procurement	140,000.00											
Sub-Total					540,000.00	540,000.00										
3. OFFICE EQUIPMENT (207)																
1 IT & Other Office Equipment	1	lumpsum	Commercial / Administrative	Small Value Procurement	200,000.00										1st to 4th Quarter	
2 New WBCS Program / IT Software	1	lumpsum	Commercial / Administrative	Small Value Procurement	500,000.00											
Sub-Total					700,000.00	700,000.00										
4. LABORATORY EQUIPMENT (208)																
1 Various Laboratory Equipment	1	lumpsum	Commercial / Administrative	Small Value Procurement	300,000.00										1st to 4th Quarter	
Sub-Total					300,000.00	300,000.00										
5. LAND TRANSPORT EQUIPMENT (214)																
1 Pick-Up 4 x 4	1	unit	VARIOUS DEPARTMENT	Public Bidding	400,000.00										1st to 4th Quarter	
Sub-Total					400,000.00	400,000.00										
6. OTHER MACHINERY AND EQUIPMENT (225)																
1 Various Tools, shops & garage equipment	1	lumpsum	Technical / Engineering	Small Value Procurement	30,000.00										1st to 4th Quarter	
2 Pump for Manduao	1	lumpsum	Technical / Engineering	Small Value Procurement	100,000.00											
3 Pump for Villasol	1	lumpsum	Technical / Engineering	Small Value Procurement	100,000.00											
Sub-Total					230,000.00	230,000.00										
7. FURNITURE & FIXTURES																
1 Various Office Furnitures	1	lumpsum	Technical / Engineering	Small Value Procurement	70,000.00										1st to 4th Quarter	
Sub-Total					70,000.00	70,000.00										
TOTAL CAPITAL EXPENDITURES							2,600,000.00									

ITEMS AND SPECIFICATION	QUANTITY	UNIT	PMO / END-USER	MODE OF PROCUREMENT	APPROVED BUDGET FOR THE CONTRACT (ABC)	PROCUREMENT ACTIVITY									REMARKS
						Pre-Procurement	Advertisement	Pre-Bid Conference	Submission / Opening of Bids	Bid Evaluation	Post - Qualification	Notice of Award	Contract Signing	Notice to Proceed	
OPERATIONAL EXPENDITURES															
1. OFFICE SUPPLIES															
COMMON COMPUTER SUPPLIES/CONSUMABLES															
1	Computer continous forms	2	box	Commercial / Administrative	Small Value Procurement	900.00							1st to 4th Quarter		
2	DVD CD External Drive	1	unit	Commercial / Administrative	Small Value Procurement	5,000.00									
3	CD,anti-virus,Kaspersky, 3 in 1 for pc's	5	piece	Commercial / Administrative	Small Value Procurement	9,000.00									
4	INK CARTRIDGE, LC 539 XL-BK	6	pc.	Commercial / Administrative	Small Value Procurement	2,520.00									
5	INK CARTRIDGE, LC 539 XL-C	4	pc.	Commercial / Administrative	Small Value Procurement	1,680.00									
6	INK CARTRIDGE, LC 539 XL-M	4	pc.	Commercial / Administrative	Small Value Procurement	1,680.00									
7	INK CARTRIDGE, LC 539 XL-Y	4	pc.	Commercial / Administrative	Small Value Procurement	1,680.00									
8	Ink refill, Black, Continuous 100ml	8	bot.	Commercial / Administrative	Small Value Procurement	1,280.00									
9	Ink refill, Yellow, Continuous 100ml	5	bot.	Commercial / Administrative	Small Value Procurement	800.00									
10	Ink refill, Cyan, Continuous 100ml	5	bot.	Commercial / Administrative	Small Value Procurement	800.00									
11	Ink refill, Magenta, Continuous 100ml	5	bot.	Commercial / Administrative	Small Value Procurement	800.00									
12	Ribbon Epson-8750	20	pc.	Commercial / Administrative	Small Value Procurement	1,800.00									
13	Printer Cartridge,LQ-310	30	pc.	Commercial / Administrative	Small Value Procurement	5,250.00									
14	RIBBON Refill #8750	30	pc.	Commercial / Administrative	Small Value Procurement	1,200.00									
	Sub-Total					34,390.00									
COMMON OFFICE SUPPLIES															
1	AIR FRESHENER, 280mL/can	5	can	Commercial / Administrative	Small Value Procurement	635.00							1st to 4th Quarter		
2	All-purpose Glue,300 grams	5	bottle	Commercial / Administrative	Small Value Procurement	950.00									
3	ALCOHOL, 70%, ethyl	30	bottle	Commercial / Administrative	Small Value Procurement	2,100.00									
4	Battery, size AA, Alkaline, 2 pcs/pack	5	pack	Commercial / Administrative	Small Value Procurement	375.00									
5	Binder clip 2"	15	box	Commercial / Administrative	Small Value Procurement	975.00									
6	Binder clip 3"	15	box	Commercial / Administrative	Small Value Procurement	1,125.00									
7	Binder clip 1 5/8"	15	bot.	Commercial / Administrative	Small Value Procurement	600.00									
8	Calculator,Desktop,compact,electronic 14 digits	2	unit	Commercial / Administrative	Small Value Procurement	4,000.00									
9	Calculator,Desktop,compact,electronic 10 digits	3	unit	Commercial / Administrative	Small Value Procurement	1,500.00									
10	Carbon Paper, long blue	6	pack	Commercial / Administrative	Small Value Procurement	3,480.00									
11	Card box, 3 x 5",wood	5	pc.	Commercial / Administrative	Small Value Procurement	450.00									
12	CARTOLINA, assorted color, 20s/pack	3	pack	Commercial / Administrative	Small Value Procurement	234.00									
13	CORRECTION Pen, disposable,	25	pc.	Commercial / Administrative	Small Value Procurement	2,000.00									
14	DATA FOLDER, w/ finger ring, (3" x 9" x 15")	100	piece	Commercial / Administrative	Small Value Procurement	12,000.00									
15	Flash drive,16Gb	3	pc.	Commercial / Administrative	Small Value Procurement	1,209.00									
16	INDEX CARD,3"x 5",ruled both sides, 500s/pack	10	pack	Commercial / Administrative	Small Value Procurement	1,200.00									
17	INDEX CARD, 5" x 8",ruled both side, 500s/pack	5	pack	Commercial / Administrative	Small Value Procurement	325.00									
18	Stamp pad ink, blue	2	bottle	Commercial / Administrative	Small Value Procurement	192.00									
19	Ink refill,Marking pen, blue	3	bottle	Commercial / Administrative	Small Value Procurement	360.00									
20	Ink refill,Marking pen ,black	3	bottle	Commercial / Administrative	Small Value Procurement	360.00									
21	MARKING PEN, whiteboard, black	10	piece	Commercial / Administrative	Small Value Procurement	400.00									
22	MARKING PEN, whiteboard, blue	10	piece	Commercial / Administrative	Small Value Procurement	400.00									
23	MARKER, permanent, black	10	piece	Commercial / Administrative	Small Value Procurement	650.00									
24	MARKER, permanent, blue	10	piece	Commercial / Administrative	Small Value Procurement	650.00									
25	NOTE PAD, (3"x3"), 100 sheets/pad	30	pad	Commercial / Administrative	Small Value Procurement	1,200.00									

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						Pre-Procurement	Advertisement	Pre-Bid Conference	Submission / Opening of Bids	Bid Evaluation	Post - Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance / Turnover			
21 Compression Male Adaptor 2" w/lock O-ring ISO	40	pc.	Technical / Engineering	Small Value Procurement	9,000.00															
22 G.I. Bushing ¾" x ½", good quality	50	pc.	Technical / Engineering	Small Value Procurement	1,000.00															
23 G.I. Bushing 1" x ½", good quality	110	pc.	Technical / Engineering	Small Value Procurement	2,860.00															
24 G.I. Bushing 2" x 1 ½", good quality	20	pc.	Technical / Engineering	Small Value Procurement	2,400.00															
25 G.I. Bushing 1" x ¾", good quality	200	pc.	Technical / Engineering	Small Value Procurement	6,000.00															
26 G.I Bell reducer 2" x 1"	10	pc.	Technical / Engineering	Small Value Procurement	900.00															
27 G.I Bell reducer 2 1/2" x 2"	10	pc.	Technical / Engineering	Small Value Procurement	3,000.00															
28 G.I. Coupling ½", good quality	200	pc.	Technical / Engineering	Small Value Procurement	3,200.00															
29 G.I. Coupling ¾", good quality	40	pc.	Technical / Engineering	Small Value Procurement	1,200.00															
30 G.I. Coupling 1 ½", good quality	10	pc.	Technical / Engineering	Small Value Procurement	700.00															
31 G.I. Coupling 2", good quality	10	pc.	Technical / Engineering	Small Value Procurement	1,200.00															
32 G.I. Elbow 1 1/4" x 90°, good quality	20	pc.	Technical / Engineering	Small Value Procurement	1,200.00															
33 G.I. Coupling 1", good quality	110	pc.	Technical / Engineering	Small Value Procurement	3,850.00															
34 G.I. Elbow ½" x 90°, good quality	1600	pc.	Technical / Engineering	Small Value Procurement	30,400.00															
35 G.I. Elbow ¾" x 90°, good quality	40	pc.	Technical / Engineering	Small Value Procurement	1,200.00															
36 G.I. Elbow 1" x 90°, good quality	130	pc.	Technical / Engineering	Small Value Procurement	5,200.00															
37 G.I. Elbow Reducer ¾" x ½", good quality	350	pc.	Technical / Engineering	Small Value Procurement	12,250.00															
38 G.I. Elbow, 2"Ø x 45°	20	pc.	Technical / Engineering	Small Value Procurement	2,900.00															
39 G.I. Elbow, 2"Ø x 90°	20	pc.	Technical / Engineering	Small Value Procurement	2,600.00															
40 G.I. Elbow, 3"Ø x 45°	10	pc.	Technical / Engineering	Small Value Procurement	3,090.00															
41 G.I. Nipple 10" x ½" Threaded both ends Sch.-40	1150	pc.	Technical / Engineering	Small Value Procurement	51,750.00															
42 G.I. Nipple 20" x ½" Threaded both ends Sch.-40	450	pc.	Technical / Engineering	Small Value Procurement	40,500.00															
43 G.I. Nipple ¾" x 4", Threaded both ends Sch.-40	100	pc.	Technical / Engineering	Small Value Procurement	3,500.00															
44 G.I. Nipple ½" x 4", Threaded both ends Sch.-40	100	pc.	Technical / Engineering	Small Value Procurement	3,500.00															
45 G.I. Nipple 1" x 10" Threaded both ends Sch.-40	50	pc.	Technical / Engineering	Small Value Procurement	7,000.00															
46 G.I Nipple 1" x 4", Threaded both ends Sch.-40	130	pc.	Technical / Engineering	Small Value Procurement	5,200.00															
47 G.I. Pipe, sched. 40 , ½" Sch.-40	20	length	Technical / Engineering	Small Value Procurement	16,000.00															
48 G.I. Pipe, sched. 40 , 3/4" Sch.-40	5	length	Technical / Engineering	Small Value Procurement	5,500.00															
49 G.I. Pipe, sched. 40 , 1", Sch.-40	10	length	Technical / Engineering	Small Value Procurement	14,000.00															
50 G.I. Pipe, sched. 40 , 2",Sch.-40	5	length	Technical / Engineering	Small Value Procurement	12,500.00															
51 G.I. Plug ½", good quality	250	pc.	Technical / Engineering	Small Value Procurement	3,750.00															
52 G.I. Plug ¾", good quality	150	pc.	Technical / Engineering	Small Value Procurement	2,400.00															
53 G.I Plug 1", good quality	30	pc.	Technical / Engineering	Small Value Procurement	660.00															
54 G.I. St. Elbow ½", good quality	450	pc.	Technical / Engineering	Small Value Procurement	10,350.00															
55 G.I. Tee 1", good quality	150	pc.	Technical / Engineering	Small Value Procurement	9,000.00															
56 G.I. Tee ¾", good quality	50	pc.	Technical / Engineering	Small Value Procurement	2,250.00															
57 G.I. Tee ½", good quality	170	pc.	Technical / Engineering	Small Value Procurement	5,100.00															
58 Gate valve 2" FF/FF, with 10 year warranty	1	pc.	Technical / Engineering	Small Value Procurement	12,000.00															

1st to 4th Quarter


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							Pre-Procurement	Advertisement	Pre-Bid Conference	Submission / Opening of Bids	Bid Evaluation	Post - Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	
59 Gate valve 3" FF/FF, with 10 year warranty	1	pc.	Technical / Engineering	Small Value Procurement	15,000.00		1st to 4th Quarter										
60 Hacksaw Blade, good quality	100	pc.	Technical / Engineering	Small Value Procurement	4,900.00												
61 Mechanical Rubber Gasket, 2"Ø	30	pc.	Technical / Engineering	Small Value Procurement	3,900.00												
62 Mechanical Rubber Gasket, 2½"Ø	10	pc.	Technical / Engineering	Small Value Procurement	1,500.00												
63 Mechanical Rubber Gasket, 6"Ø	20	pc.	Technical / Engineering	Small Value Procurement	7,600.00												
64 Ordinary bolt ½" x 2"	200	pc.	Technical / Engineering	Small Value Procurement	3,000.00												
65 Ordinary bolt 5/8" x 2"	100	pc.	Technical / Engineering	Small Value Procurement	1,000.00												
66 P.E. Compression Coupling ½" CTS w/ o-ring lock	100	pc.	Technical / Engineering	Small Value Procurement	6,000.00												
67 P.E. Compression Male Adaptor ½" CTS w/ o-ring lock	120	pc.	Technical / Engineering	Small Value Procurement	5,400.00												
68 P.E. Saddle Clamp 1" x ½" ISO, good quality	90	pc.	Technical / Engineering	Small Value Procurement	10,200.00												
69 P.E. Saddle Clamp 1 ½" x 1" ISO, good quality	40	pc.	Technical / Engineering	Small Value Procurement	4,800.00												
70 P.E. Saddle Clamp 1½"Ø x ½"Ø, ISO	20	pc.	Technical / Engineering	Small Value Procurement	2,200.00												
71 P.E. Saddle Clamp 1½"Ø x ½"Ø, ISO	70	pc.	Technical / Engineering	Small Value Procurement	8,400.00												
72 P.E. Tubing ½" x 300 meters ISO SDR-11 Atlanta	7200	mtr.	Technical / Engineering	Small Value Procurement	151,200.00												
73 P.E. Tubing ½" x 300 meters ISO SDR-09 Atlanta	1200	mtr.	Technical / Engineering	Small Value Procurement	36,000.00												
74 P.E. Tubing 1" x 100 meters ISO SDR-11 Atlanta	1200	mtr.	Technical / Engineering	Small Value Procurement	70,800.00												
75 PVC Clamp ½"	550	pc.	Technical / Engineering	Small Value Procurement	1,100.00												
76 PVC Elbow ½" Plain ½"x 45	50	pc.	Technical / Engineering	Small Value Procurement	450.00												
77 PVC Elbow ½" Plain ½" x 90	50	pc.	Technical / Engineering	Small Value Procurement	450.00												
78 PVC Elbow w/thread ½"	50	pc.	Technical / Engineering	Small Value Procurement	500.00												
79 PVC Female Adaptor ½"	50	pc.	Technical / Engineering	Small Value Procurement	500.00												
80 PVC Pipe ½"	30	L.	Technical / Engineering	Small Value Procurement	1,980.00												
81 PVC Tee ½", plain	50	pc.	Technical / Engineering	Small Value Procurement	650.00												
82 Solvent Cement	20	can	Technical / Engineering	Small Value Procurement	800.00												
83 Teflon ½", good quality	1100	pc.	Technical / Engineering	Small Value Procurement	20,900.00												
84 Portland Cement	150	bag	Technical / Engineering	Small Value Procurement	39,000.00												
85 Sand	14	cu.m	Technical / Engineering	Small Value Procurement	8,400.00												
86 Gravel	14	cu.m	Technical / Engineering	Small Value Procurement	11,200.00												
87 Water Meter, 1/2" with nuts & tailpieces, non-reversible, brass body, good quality	12	pc.	Technical / Engineering	Small Value Procurement	11,400.00												
Sub-Total					1,210,290.00	1,210,290.00											
CHEMICALS, FILTERING & LAB SUPPLIES EXPENSES																	
1 Chlorine Granules, 70% Made in Japan (Blue Packing)	90	drums	Technical / Engineering	Small Value Procurement	585,000.00		1st to 4th Quarter										
2 Alum	10	bags	Technical / Engineering	Small Value Procurement	34,000.00												
3 Redicult	4	bags	Technical / Engineering	Small Value Procurement	30,000.00												
4 Table Salt	1,400	bags	Technical / Engineering	Small Value Procurement	350,000.00												
5 Resin	400	li	Technical / Engineering	Small Value Procurement	100,000.00												
6 Muriatic Acid	5	cont.	Technical / Engineering	Small Value Procurement	4,000.00												
7 Reagent consumables	1	lumpsum	Technical / Engineering	Small Value Procurement	100,000.00												
8 Ortho	5	pcs	Technical / Engineering	Small Value Procurement	2,000.00												
Sub-Total					1,205,000.00	1,205,000.00											
REPAIR AND MAINTENANCE EXPENDITURES					2,415,290.00												
OVERALL BUDGET FOR 2016					5,197,150.00												

Prepared by:

ETHEL S. BRIONES
 Procurement Assistant A

Recommending Approval:


ENGR. RENG JOHN S. TUALE
 BAC Chairman


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 BAC, Secretariat


LEO O. ESCO
 BAC Member

Approved by:

ALMA L. ABRASALDO
 General Manager C