

BAYAWAN WATER DISTRICT **BALANCE SHEET**

As of July 31, 2019

ASSETS AND OTHER DEBITS

Cash on Hand	
	39,653.06
Cash in Bank	12,244.79
	15,000.00
Change Fund	4,000.00
	36,364.43
The state of the s	34,805.03)
	97,031.42
	33,000.00
	06,301.58
	18,398.59
	22,533.36
	19,822.50
Due from Officers & Employees	4,562.57
	- 15 054 20
Other Deffered Charges	7,482.11
	37,443.68
UTILITY PLANT	7,443.00
	39,050.49
	7,359.21)
	66,856.83
	8,548.11
INVESTMENTS & FUND ACCOUNTS	0,0 .0
Sinking Fund (PNB Acct.# 3210000029)	3,363.22
	1,154.46
	2,609.35
	7,127.03
	7,127.00
TOTAL ASSETS AND OTHER DEBITS P 98,553	3,118.82
LIABILITIES AND OTHER CREDITS	
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES	3,118.82
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt 59	96,676.34
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable 59	96,676.34 44,602.00
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable Due to LGU-Septage Fee 53 17	96,676.34 4,602.00 78,039.56
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable Due to LGU-Septage Fee Due to International Institution - VEI Grant	96,676.34 24,602.00 8,039.56 2,241.95
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable Due to LGU-Septage Fee Due to International Institution - VEI Grant Inter-Agency Payables	6,676.34 4,602.00 (8,039.56 (2,241.95 60,492.22
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable Due to LGU-Septage Fee Due to International Institution - VEI Grant Inter-Agency Payables Guarantee Deposit Payable 61	96,676.34 24,602.00 8,039.56 2,241.95
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable Due to LGU-Septage Fee Due to International Institution - VEI Grant Inter-Agency Payables Guarantee Deposit Payable 61	6,676.34 4,602.00 8,039.56 2,241.95 60,492.22 5,788.19
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable Due to LGU-Septage Fee Due to International Institution - VEI Grant Inter-Agency Payables Guarantee Deposit Payable Customers Deposit Other Deferred Credits	6,676.34 4,602.00 8,039.56 2,241.95 60,492.22 5,788.19
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable Due to LGU-Septage Fee Due to International Institution - VEI Grant Inter-Agency Payables Guarantee Deposit Payable Customers Deposit Other Deferred Credits Other Payables 12	6,676.34 4,602.00 8,039.56 2,241.95 60,492.22 5,788.19 93,816.17
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES Current Portion of Long Term Debt Accounts Payable Due to LGU-Septage Fee Due to International Institution - VEI Grant Inter-Agency Payables Guarantee Deposit Payable Customers Deposit Other Deferred Credits Other Payables 12	6,676.34 4,602.00 (8,039.56 (2,241.95 60,492.22 5,788.19 (3,816.17
LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES 59 Current Portion of Long Term Debt 59 Accounts Payable 52 Due to LGU-Septage Fee 17 Due to International Institution - VEI Grant 22 Inter-Agency Payables 38 Guarantee Deposit Payable 61 Customers Deposit 20 Other Deferred Credits 12 total 2,84 LONG TERM DEBT 22,99	6,676.34 4,602.00 (8,039.56 (2,241.95 60,492.22 5,788.19 (3,816.17
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LIABILITIES AND OTHER CREDITS CURRENT AND ACCRUED LIABILITIES 59 Current Portion of Long Term Debt 59 Accounts Payable 52 Due to LGU-Septage Fee 17 Due to International Institution - VEI Grant 22 Inter-Agency Payables 38 Guarantee Deposit Payable 61 Customers Deposit 20 Other Deferred Credits 20 Other Payables 12 total 2,84 LONG TERM DEBT 22,99 Loan Payable - LWUA 22,99 Loan Payable - Landbank 1,02 Loan Payable - NHA 84 total 24,86	6,676.34 4,602.00 8,039.56 2,241.95 60,492.22 5,788.19 93,816.17
LIABILITIES AND OTHER CREDITSCURRENT AND ACCRUED LIABILITIESCurrent Portion of Long Term Debt59Accounts Payable52Due to LGU-Septage Fee17Due to International Institution - VEI Grant22Inter-Agency Payables38Guarantee Deposit Payable61Customers Deposit20Other Deferred CreditsOther Payables12total2,84LONG TERM DEBTLoan Payable - LWUA22,99Loan Payable - Landbank1,02Loan Payable - NHA84total24,86CAPITAL & EQUITY	6,676.34 4,602.00 (8,039.56 2,241.95 60,492.22 5,788.19 93,816.17
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CHIRAMIE V. MORENO, CPA Corporate Accounts Analyst

GINALYN P. PIOSCA Division Manager C

Noted by:

ALMA L. ABRASALDO [√]General Manager C



BAYAWAN WATER DISTRICT

INCOME STATEMENT

For the month Ending July 31, 2019

		CURRENT MONTH	YEAR TO DATE
OPERATING REVENUE			
Metered Sales		3,453,930.04	24,738,095.13
Penalty Charges		102,679.29	744,609.20
Other Business & Service Income		122,415.69	1,699,352.69
Other Income		10,697.55	299,358.18
Total Operating Revenue		3,689,722.57	27,481,415.20
OPERATING EXPENSES			
Personal services			
Salaries and Wages		1,087,634.02	7,177,234.43
Other Compensation & Allowances		109,000.00	1,674,672.00
Personnel Benefit Contributions		120,321.03	800,050.99
Other Personnel Benefits	•	32,527.49	821,256.46
 Total Personal Services 		1,349,482.54	10,473,213.88
Operating Expenses			
Honoraria(Directors Fees & Renumerations)		21,582.50	154,056.49
Office Supplies Expenses		18,971.59	98,448.73
Fuel, Oil & Lubricants Expenses		51,303.24	274,499.39
Other Supplies and Materials Expenses		3,113.23	55,118.16
Supplies and Materials Expenses -VEI		55,238.60	1,807,454.82
Travel Expenses-Local		199,666.00	962,169.12
Travel Expenses-Foreign			555,138.00
Training Expenses		6,000.00	704,660.04
Gender and Development		83,904.74	897,647.46
Water		1,209.00	9,735.10
Electricity		59,912.63	243,878.59
Gas/Heating Expenses		17,067.00	100,011.52
Postage & Deliveries		5,201.00	40,848.71
Telephone/Mobile Expenses		17,493.85	91,649.92
Internet Expenses		4,692.99	58,102.85
Cable, Satellite, Telegranph & Radio Expenses		-	-
Printing Expenses		18,910.00	63,309.24
Advertising, Promotional & Marketing Expenses		-	21,859.00
Taxes, Duties & Licenses		137,497.78	407,989.29
Insurance Premiums		-	12,573.09
Representation expenses		12,259.25	54,971.85
Rent/lease expenses		-	54,57 1.05
Survey Expenses		_	30,000.00
Generation , Transmission & Distribution Expenses		650,183.04	4,000,316.62
Source of Supply - Miscellaneous Expense	6,300.00	000, 100.04	4,000,316.62
Source of Supply Mains - Engineering Expenses			
Power Production Expenses	9,564.92		
Fuel for Power Production	9,445.00		
Pumping Operations Expense	9,445.00		
Power/Fuel Purchased for Pumping	200 452 00		
	322,453.98		
Water Treatment Operations Expenses	28,614.00		
Chemical, Filtering and Laboratory Supplies Expense	106,950.00		
Transmission & Distribution Engineering Expense	92,092.57		
Miscellaneous Customer Accounts Expenses	74,762.57		
Extraordinary and Miscellaneous Expenses		29,958.00	157,867.75
Membership Dues & Contribution to Organizations		.	69,228.40
Cultural & Athletic Expenses		-	-
Donations		•	
Legal Services	*	11,300.00	29,800.00
Auditing Services			-
General/Janitorial Services		6,500.00	45,000.00
Security Services		21,994.60	153,967.60
Other Professional Services		-	43,983.60
Confidential & Intellegence Funds			•
Other Mainte			
Other Maintenance and Operating Expense Total Operating Expenses		91,788.56 1,525,747.60	125,021.50

NET INCOME/(LOSS)	P	17,770.20	3,670,325.25
Total Other Expenses		200,022.30	1,204,070.07
Loss on Assets		200,022.38	1,264,673.67
Other Financial Charges		-	10,000.00
Documentary Stamp Expenses		-	40,000,00
Bank Charges		2,500.00	2,500.00
Interest Expenses		197,522.38	1,252,173.67
Less. OTHER EXPENSES			1 050 170 07
Total Other Income		55,238.60	3,203,296.57
Dividend Revenue		-	
Miscelleneous Income - BUB		-	*
Subsidy from Local Government Units		-	229,625.00
Income from Grants & Donations		55,238.60	. 2,967,874.70
Add: OTHER INCOME Interest Revenue			5,796.87
		127,012.46	1,825,692.73
ess: Depreciation Expense Bad Debts Expense	Ti.	-	-
Developing Expense		127,012.46	1,825,692.73
ET INCOME BEFORE DEPRECIATION & INTEREST		289,566.44	3,557,395.08
OTAL Personal, Operating & Manitenance Expenses			
OTAL Personal, Operating & Maintenance Expenses		3,400,156.13	23,924,020.12
Total Maintenance Expenses		524,525.55	2,101,400.40
Repairs & Maintenance - Calamity		524,925.99	2,181,499.40
Repairs & Maintenance - Furniture & Fixtures		-	17,107.55
Repairs & Maintenance - Other machinery & equipment		•	202,127.59 17,167.55
Repairs & Maintenance - Land Transport Equipment		110,738.24	388,174.61
Repairs & Maintenance - Office Equipment		(18,305.00)	9,203.00
Repairs & Maintenance - Buildings & other structures		51,565.90	474,081.39
Aintenance Expenses Repairs & Maintenance - Plant		380,926.85	1,090,745.26

Prepared by:

CHIRAME V. MORENO, CPA
Corporate Accounts Analyst

Checked/Verified by:

GINALYN P. PIOSCA Division Manager C

Noted by:

ALMA L. ABRASALDO General Manager C



BAYAWAN WATER DISTRICT CASH FLOW STATEMENT

As of July 31, 2019

1000 N	uly 31, 20	10	
RECEIPTS:		CURRENT MONTH	YEAR TO DATE
Collection of Water Bills	P	3,842,814.23	25,592,784.49
Collection of Other Water Revenues		145,157.13	1,956,986.25
Collection of A/R Others - Materials on Account			-
Collection Receivables/Disallowances		-	299,422.40
Collection on Septage Fees-Due to LGU		178,039.56	1,171,647.50
Collection of WTP/GSIS/HDMF/PHILHEALTH		118,683.94	873,501.12
Collection of WTP(BUB)		656.11	12,671.11
Proceeds from Loan Borrowings		-	,
Other Income		10,697.55	88,860.18
Miscellaneous Income - BUB		-	-
Refund of Employees Cash Advances		17,181.00	195,543.13
Receipt of Bids/Performance Bonds		50,000.00	286,212.50
Interest Revenue	*	-	3,940.34
Fund transfer - PNB TO LBP		-	300,000.00
Fund transfer - PNB TO PNB Customer Deposits		-	-
Fund transfer - PNB TO PNB Bail Bonds Payable		100,000.00	200,000.00
Reserve Fund withdrawal/transfer		980,000.00	980,000.00
Subsidy from Local Government Units		-	229,625.00
Other Receipts /Adjustments		1,550.00	448,085.03
Total Receipts	Р	5,444,779.52	32,639,279.05
DISBURSEMENTS:	······	0,444,773.02	32,039,279.05
Payroll	P	1 510 047 45	7 000 047 00
Fuel/power for pumping	-	1,519,047.45	7,608,647.86
Chemicals		-	850,309.94
Franchise Tax		-	760,762.17
Other Operation & Maint. Expenses		-	241,185.83
Payment of Advances to officers & Employees		4,155,183.30	10,472,911.81
		25,440.00	979,842.20
Materials & Supplies Inventory (procurement)		471,103.10	1,879,966.36
Supplies & Materials Inventory (BUB)		-	-
Remittance to BIR (BUB)		-	197,768.83
Remittance to BIR/GSIS/HDMF/PHILHEALTH		401,005.13	2,543,146.01
Remittance to LGU- Septage Fees		173,250.00	1,161,612.94
Payment of Accounts Payable		671,365.00	5,024,560.98
Payment of Guarantee Deposit		146,373.75	906,219.85
Construction Work In progress		29,730.00	1,271,058.12
Capital Expenditures		-	502,330.00
Amortizations of domestic loans (LWUA)		78,038.00	535,271.00
Amortizations of domestic loans (NHA)		68,862.08	203,548.29
Amortizations of domestic loans (LBP)		128,521.89	385,565.67
Payment of Interest of Long Term Debts (LWUA)		160,387.00	1,133,704.00
Payment of Interest of Long Term Debts (NHA)		14,705.67	47,154.96
Payment of Interest of Long Term Debts (LBP)		22,429.71	70,155.34
Bank Charges		2,500.00	2,500.00
Fund withdrawal - PNB TO LBP		-	300,000.00
Fund withdrawal - PNB TO PNB Cutomer Deposit			300,000.00
			•
Fund withdrawal - PNB TO PNB Bail Bonds Payable		100,000.00	200,000.00
Adjustments		-	530.00
Total Disbursements	Р	8,167,942.08	37,278,752.16
NET RECEIPTS/(DISBURSEMENTS)		(2,723,162.56)	(4,639,473.11)
Add: CASH BALANCE, Beginning	·····	4,524,060.41	6,440,370.96
Less: Fund Transfer (Reserve Fund)		.,0=1,000.71	0,770,070.30
Fund Transfer (Restricted Fund)		-	-
		-	•
CASH BALANCE, END	P	1,800,897.85	1,800,897.85
· ·	-		.,,

Prepared by:

CHIRAMIE V. MORENO, CPA
Corporate Accounts Analyst

Checked/Verifiéd by: GINALYN F. PIÓSCA

Division Manager C

Noted by:

ALMA L. ABRASALDO General Manager C



BAYAWAN WATER DISTRICT MONTHLY DATA SHEET CCC - 221

For the Month Ending July 31, 2019

1. SERVICE CONNECTION DATA:

1.1 1.2 1.3 1.4 1.5	TOTAL SERVICES TOTAL ACTIVE TOTAL METERED TOTAL BILLED POPULATION SERVED	8,276 7,592 7,592 7,592 64,460	- - -	1.6		Di	ew econnected sconnected ARREARS: Nos.	75 113 1,126	5
2. PRE	SENT WATER RATES:	Effective I	May, 2016						
	LWUA APPROVED?	YES [x]	NO []		DA	TE APPRO	OVED:	February 1	1, 2016
			No. of Connections	Minimum Charge		11-20	21-30	31-40	<u>40+</u>
COM	IESTIC/GOVERNMENT IMERCIAL/INDUSTRIAL IMUNAL KWHOLESALE	TOTAL	6,383 445 758 6 7,592	230.00 460.00 230.00	-	28.20 56.40 23.00	33.90 67.80 23.00	39.80 79.60 23.00	45.80 91.60 23.00
3. BILL	ING AND COLLECTION								
3.1	BILLINGS (WATER SA	LES)	THIS M	MONTH			YEAR	- TO - DATE	
	CURRENT (METERED CURRENT (FLAT RATE PENALTY CHARGES			3,481,46		Р			7,297.87
	TOTALS	1		3,582,59	0.06	Р		25,65	55,482.07
3.2	COLLECTIONS (WATE	R SALES)							
b. c.	CURRENT ACCOUNTS ARREARS (CURRENT) ARREARS (PREVIOUS) COLLECTION - OTHER TOTALS	YEAR) YEAR) S	P	2,421,660 1,401,689 19,464 400,267 4,243,081	0.41 1.80 7.69	P		7,53 99 4,00	60,851.54 33,907.17 98,027.78 00,371.78 93,158.27
3.3	A/R BEGINNING OF TH	E YEAR				P		1,66	32,604.69
3.4	ON-TIME PAID, THIS M	ONTH :	(3.2.a) + (X	100 =	7	0%	_
	COL. EFFICIENCY, YTE) :	= <u>(3.2.a)+(</u> 3.1 TOT	(3.2.b)	x	100 =	9	6%	_
	COLLECTION RATIO, Y	TD :	3.2 TOT 3.3 + 3.1 TOTAL		x	100 =	9	14%	-

4 FINANCIAL DATA:

4.1 REVENUE:	THIS	MONTH (TM)	YEAR - TO - DATE		
a. OPERATING b. NON-OPERATING c. INTEREST REVENUE d. OTHER INCOME e. GRANTS & DONATIONS TOTALS	P	3,453,930.04 235,792.53 - - 55,238.60 3,744,961.17	P	24,738,095.13 2,743,320.07 5,796.87 3,197,499.70 30,684,711.77	
4.2 EXPENSES:	THIS N	MONTH (TM)	YE.	AR - TO - DATE	
a. SALARIES AND WAGES b. PUMPING COST	P	1,087,634.02	P	7,177,234.43	
(Fuel, Oil, Electric) c. CHEMICALS (Treatment) d. OTHER O&M EXPENSE e. DEPRECIATION EXPENSE f. BAD DEBT EXPENSE g. INTEREST EXPENSE		331,898.98 106,950.00 1,876,173.13 127,012.46 - 197,522.38		1,637,049.44 1,224,848.17 13,897,388.08 1,825,692.73 - 1,252,173.67	
TOTALS	P	3,727,190.97	P	27,014,386.52	
4.3 NET INCOME (LOSS):	Р	17,770.20	P	3,670,325.25	
 4.4 CASH FLOW REPORT a. RECEIPTS b. DISBURSEMENT c. NET RECEIPT (Disbursement) d. CASH BAL. BEGINNING e. CASH BAL. END Less: transfer to Reserve Fund transfer to Restricted Fund 	P	5,444,779.52 8,167,942.08 (2,723,162.56) 4,524,060.41 1,800,897.85	P	32,639,279.05 37,278,752.16 (4,639,473.11) 6,440,370.96 1,800,897.85	
4.5 MISCELLANEOUS FINANCIAL I	DATA:				
a. LOAN FUNDS (TOTAL) 1. Cash on Hand 2. Cash in Bank b. WD FUNDS (TOTAL) 1. Cash on Hand 2. Cash in Bank 3. Investment 4. Working Fund 5. Reserve 6. Restricted Fund	2,584,024.8 39,653.0 1,742,244.7 33,363.2 15,000.0 711,154.4 42,609.3	h. Loan Payable-NHA i. Payable to Suppliers & other Creditor j. Total Debt Service LWUA	- 27	1,720,754.45 1,536,364.43 203,816.17 - 1,156,696.97 911,515.83 - 524,602.00 23,393,685.09	

5 WATER PRODUCTION DATA:

	EKT KODOOTION DATA.					
5.1	SOURCE OF SUPPLY	-	THIS MONTH			
	WELLS 5 SPRINGS 1		0TAL RATED CAP. 44,064.00 r 139,968 r			
c. d.	SURFACE NONE 6		NONE n 184,032.00 n	n3/mo. n3/mo.		
5.2	WATER PRODUCTION THIS MOR	<u>HTH</u>	Y-T-D		METHOD OF MEASURE	MENT
b.	GRAVITY & TREATMENT PLANT 80,3	01.00 70.00 71.00	293,305.00 634,288.00 927,593.00		actual reading of flow r	
5.3	WATER PRODUCTION COST:		THIS MONTH (TI	м)	YEAR TO DATE	
b. c. d.	Total Power Consumption for Pumping Total Power Cost for Pumping Other energy cost for pumping Total pumping hours (motor drive) Total pumping hours (engine drive)	P P	331,8	7,349 98.98 - P 2,540	119,188 1,637,049.44 - - 18,710	<u>1</u>
g. h.	Total gas chlorine consumed Total powder chlorine consumed Total chlorine cost Total cost of other chemicals	P P		585 00.00 P 50.00 P	17 6,830 880,100.00 330,348.17	/ kg.) kg.)
5.4	ACCOUNTED WATER USED:					
b. c. d. e.	Metered billed Unmetered billed Total billed (5.4.a + 5.4.b.) Metered Unbilled Unmetered unbilled Total Accounted (5.4.c + 5.4.d + 5.4.e)		106,308 0 106,308 0 4,240.66 110,548.66	m3 m3 m3 m3 m3 m3	761,950 0 761,950 0 31,366.96 793,317.0	m3 m3 m3 m3 m3
5.5	WATER USE ASSESSMENT:					
b. c.	Ave. monthly consumption/connection Ave. per Capita/day consumption Accounted water 5.4.f x 100 5.2.c Revenue producing water 5.4.c x 100 5.2.c	=		14.0 0.05 85.4 82.1	5 m3 5 %	
	0.2.0					

6 MISCELLANEOUS DATA:

6.1 EMPLOYEES

	a. Total	38 Regular	24	CASUAL	14	
	b. No. of Connectio				200	
		salary / employees		P	28,621	.95
6.2	BACTERIOLOGICAL	,	QUALITATIVE TEST (Positive/ Negative)	TOTAL COLIFORM (MTFT)	FECAL COLIFORM (MTFT)	HETEROTROPHIC PLATE COUNT (Pour Plate)
	*			2		
	a. Total sample take	en :	10	10	10	10
	b. No. of negative re		10	10	10	10
	c. No. of positive re		0	0	0	0
		nitted to LWUA (Y/N)	Y	Y	Y	Y
6.3	CHLORINATION:					
	 Total samples tal 	en	. 1:	34		
	b. No. of samples m	eeting standards		34		
	 No. of days full cl 	nlorinating	3	31		
6.4	BOARD OF DIRECTORS:					
		TH	IS MONTH		YEAR - TO	- DATE
	Desert free Assessed					•
	Resolution Approved			3_	36	
	Policies passed		0		0	
	Director's fee paid	P	21,582		154,056	5.49
d.	Meetings			2	14	
	4 11 11 11 11 1					
	1. Held (No.)		2		14	
	2. Regular (No.)		1		6	
	3. Special (No.)		1		8	521
	4. Emergency (executive)		0		0	
7. STAT	TUS OF VARIOUS DEVELO	PMENTS:				
7.1	Status of Loans as of _	Committed	Loan / Fund		Availment to Amount Per	
а	New Service Connection					
	BPW FUNDS					The state of the s
Ο.	2, 11, 21,20		···			
	TOTALS	P				•
7.0	STATUS OF LOAN BAVOR	NT TO 1 14014				
7.2	STATUS OF LOAN PAYME	INT TO LWUA:				
		PROJ	JECTED		COLLEC	TION
				55_55455		
12.55	Types of Loans / Funds	Collect	tion / mo.	This	<u>Month</u>	<u>Y - T - D</u>
	Early Action	·				
	Interim Improvement					
	Comprehensive					
	New Service Connection		105.00			
e.	Loan Payment		425.00		38,425.00	1,668,975.00
	TOTALS	238,	425.00	2	38,425.00	1,668,975.00

TYPES	STATUS Schedule (%)	FUNDED BY	DONE BY
a. Early Action b. Pre-feasibilty study c. Feasiblity Study d. A & E Design e. Well Drilling f. Project Presentation g. Pre-Bidding h. Bidding I. Construction ()			
8. STATUS OF INSTITUTIONAL DEVELOPM		ule Auvisor /	
8.1 DEVELOPMENT PROGRESS INDIC		: Development Rating :	Variance
	:		
8.2 COMMERCIAL SYSTEM / AUDIT:		D.	A T E S
a. CPS 1 Installed b. CPS 11 Installed c. Management Audit d. PR Assistance e. Marketing Assistance f. Financial Audit g.			
SUBMITTED BY:	v	ERIFIED BY:	
ALMA L. ABRASALDO GENERAL MANAGER C	DATE	MANAGEMENT ADVISOR	DATE
NOTED BY:	F	RECORDED BY:	
AREA MANAGER	DATE	FINANCE MANAGER	DATE