

**Bayawan Water District**  
**Indicative Annual Procurement Plan for FY 2020**  
**( Non-Common-Use Supplies and Equipment )**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
<b>SUPPLIES AND MATERIALS EXPENSES</b>																				
COB-19	Fuel, Oil & Lubricants	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	411,840.00	411,840.00		
COB-19	Maintenance Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	83,309.42	83,309.42		
COB-19	Other Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	177,600.00	177,600.00		
<b>SURVEY, RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES</b>																				
COB-19	Survey Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	120,000.00	120,000.00		
<b>GENERATION, TRANSMISSION &amp; DISTRIBUTION EXPENSES</b>																				
COB-19	Source of Supply - Miscellaneous Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	196,080.00	196,080.00		
COB-19	Source of Supply - Engineering Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	936,000.00	936,000.00		
COB-19	Power Production Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	24,000.00	24,000.00		
COB-19	Fuel for Power Production	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	210,600.00	210,600.00		
COB-19	Pumping Operation Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	24,000.00	24,000.00		
COB-19	Power/Fuel Purchased for Pumping	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	2,702,700.00	2,702,700.00		
COB-19	Water Treatment Operation Labor Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	563,040.00	563,040.00		
COB-19	Trans. & Distribution Engineering Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	235,680.00	235,680.00		
COB-19	Miscellaneous Customer Accounts Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	1,242,048.00	1,242,048.00		
COB-19	Chemical, Filtering & Laboratory Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter												COB	3,160,080.00	3,160,080.00		
<b>CONFIDENTIAL, INTELLIGENCE &amp; EXTRAORDINARY EXPENSES</b>																				
COB-19	Extraordinary & Miscellaneous Expenses	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter												COB	240,000.00	240,000.00		
COB-19	Cultural & Athletic Expenses	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter												COB	138,000.00	138,000.00		
COB-19	Confidential & Intelligence Funds	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter												COB	120,000.00	120,000.00		
<b>PROFESSIONAL SERVICES</b>																				
COB-19	Legal Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter												COB	120,000.00	120,000.00		
COB-19	Auditing Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter												COB	240,000.00	240,000.00		
COB-19	Other Professional Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter												COB	120,000.00	120,000.00		

GENERAL SERVICES										
COB-19	Security Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	336,000.00	336,000.00			
COB-19	Other General/Janitorial Services	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	120,000.00	120,000.00			
OTHER MAINTENANCE AND OPERATING EXPENSES										
COB-19	Advertising Promotional and Marketing Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	75,000.00	75,000.00			
COB-19	Printing and Publication Expenses	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	347,460.00	347,460.00			
COB-19	Representation Expenses	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	420,000.00	420,000.00			
COB-19	Rent/Lease Expenses	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	235,200.00	235,200.00			
COB-19	Membership Dues and Contribution to Organizations	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	84,660.00	84,660.00			
COB-19	Donations	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00			
COB-19	Gender and Development (Solar Panel/Materials Inventory)	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	3,988,237.12	3,988,237.12			
COB-19	Other Maintenance and Operating Expenses	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	367,263.68	367,263.68			
REPAIRS AND MAINTENANCE - INFRASTRUCTURE ASSETS										
COB-19	Maintenance of Collecting & Impounding Reservoir	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00			
COB-19	Maintenance of Supply Mains	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	63,600.00	63,600.00			
COB-19	Maintenance of Other Pumping Plant	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00			
COB-19	Maintenance of Reservoir & Tanks	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00			
COB-19	Maintenance of Hydrants	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00			
COB-19	Maintenance of Trans & Distribution Mains	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	475,236.00	475,236.00			
COB-19	Maintenance of Services	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	226,896.00	226,896.00			
COB-19	Maintenance of Meters	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	542,628.00	542,628.00			
COB-19	Maintenance of Pumping Plant Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	612,000.00	612,000.00			
COB-19	Maintenance of Water Treatment Structure & Improvement	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	1,020,000.00	1,020,000.00			
COB-19	Maintenance of Trans & Distribution Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	296,400.00	296,400.00			
COB-19	Maintenance of Gen Admin Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	240,000.00	240,000.00			
COB-19	Repairs & Maintenance-Office Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00			
COB-19	Repairs & Maintenance-Transporation Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	585,600.00	585,600.00			
COB-19	Repairs & Maintenance-Furniture & Fixtures	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00			
COB-19	Maintenance of Laboratory Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00			
COB-19	Maintenance of Power Production Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	60,000.00	60,000.00			
COB-19	Maintenance of Pumping Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	120,000.00	120,000.00			

COB-19	Maintenance of Water Treatment Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	24,000.00	24,000.00		
COB-19	Maintenance of Communications Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	180,000.00	180,000.00		
COB-19	Maintenance of Power Operated Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	120,000.00	120,000.00		
COB-19	Maintenance of Tools, Shop & Garage Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	369,960.00	369,960.00		
<b>PROPERTY, PLANT &amp; EQUIPMENT</b>									
COB-19	Land	Commercial / Administrative	Direct Contracting	1st to 4th Quarter	COB	1,800,000.00		1,800,000.00	
<b>INFRASTRUCTURE ASSET</b>									
COB-19	Coll & Imp Reservoir	Technical / Engineering	Small Value Procurement / Bidding	1st to 4th Quarter	COB	1,200,000.00		1,200,000.00	
COB-19	Other Pumping Plant	Technical / Engineering	Small Value Procurement / Bidding	1st to 4th Quarter	COB	1,200,000.00		1,200,000.00	
COB-19	Transmission & Distribution Mains (Pipelaying, Expansion/Service Lines)	Technical / Engineering	Small Value Procurement / Bidding	1st to 4th Quarter	COB	1,302,000.00		1,302,000.00	
COB-19	Meter Installation ( Data Logger Set, DMA Chmaber Construction, 8" Flowmeter with Pulse Output)	Technical / Engineering	Small Value Procurement / Bidding	1st to 4th Quarter	COB	840,000.00		840,000.00	
<b>BUILDING AND OTHER STRUCTURE</b>									
COB-19	Water Treatment Structure & Improvement	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	840,000.00		840,000.00	
COB-19	Admin Structures & Improvement (Building Improvements, Fencing-Lot 6 Bodega, Treatment Rooms for Health and Safety)	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	816,000.00		816,000.00	
COB-19	Structure & Imp (Pumping Plant)	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	120,000.00		120,000.00	
<b>MACHINERY &amp; EQUIPMENT</b>									
COB-19	Office Equipment	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	828,000.00		828,000.00	
COB-19	IT Equipment	Commercial / Administrative	Small Value Procurement /Shopping	2nd to 4th Quarter	COB	360,000.00		360,000.00	
<b>FURNITURE, FIXTURE AND BOOKS</b>									
COB-19	Furniture & Fixtures	Commercial / Administrative	Small Value Procurement /Shopping	1st to 4th Quarter	COB	240,000.00		240,000.00	
<b>OTHER PROPERTY, PLANT &amp; EQUIPMENT</b>									
COB-19	Laboratory Equipment	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	2,400,000.00		2,400,000.00	
COB-19	Pumping Equipment (Genset for Ali-is & Dawis)	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	192,000.00		192,000.00	
COB-19	Water treatment Equipment (Chlorinator set)	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	288,000.00		288,000.00	
COB-19	Tool, Shop & Garage Equipment (Electric drill press, Hydraulic Power Unit)	Technical / Engineering	Small Value Procurement /Shopping	1st to 4th Quarter	COB	888,000.00		888,000.00	

**TOTAL** 35,481,118.22

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## DEFINITION

## Remarks

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- 6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. Estimated Budget** - Agency approved estimate of project/program costs
- 8. Remarks** - brief description of program or project

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects